

Hawler Medical University



Division of Information Systems and Statistics

A Presentation about

Uploading Large Files in Google Drive and Linking to Moodle

Dr. Dara Abdulla Al-Banna







Steps for Presentation-Teachers Google drive-1

- 1. Visit Google Search then More and Click on "Drive"
- 2. Sign in with the university e-Mail and Password
- **3. Right** Click on your drive the Click on "Upload Files" to upload the Large File (Recorded Video or e-Books) of your Lecture
- 4. Select the Large File that was saved on your computer/mobile.
- 5. Waiting for uploading the Large File of the Lecture
- 6. Now the Large File is available on your drive

Steps for Presentation-Teachers Google drive-2

- 7. Now it needs the URL-Link to be sharable. Right click on the Large File then select "Get Sharable Link"
- 8. Click on Link Sharing to be "ON"
- 9. Now you needs to get the URL-Link. Right click on the Large File (Recorded Video or e-Books) then select "Share".
- 10. Click on the "Copy Link" (<u>https://drive.google.comopen</u>....)
- 11. Now you have the URL-link of the Large File and needs to put it on your course inside the Moodle

Steps for Presentation-Teachers Moodle-1

- 1. Visit HMU Website <u>www.hmu.edu.krd</u>
- 2. Click on Moodle <u>www.moodle.hmu.edu.krd</u>
- **3.** Log in (Moodle Username and Password)
- 4. Open your course
- 5. Click on "Setting", then select "Turn editing on"
- 6. Click on "Add Topics"
- 7. Rename the Topic to the Lecture's name, then Enter
- 8. Click on "Add an Activity or resources" inside the new topic

Steps for Presentation-Teachers Moodle-2

- 9. Select URL, then Click on "Add"
- 10. Write the name of the Lecture, then paste the URL-Link in External URL (that copied from your drive)
- 11. Click on "Save and display"
- 12. Your URL-Link of the Large File (Recorded Video or e-Books) should be available for students.
- 13. Your students can download the Large File (Recorded Video or e-Books) of the lecture by clicking of the URL-Link

Google Drive



Google Drive

Visit Google Search then More and Click on "Drive"



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Select URL, then Click on "Add"



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